Staffa Health Patient Participation Group (PPG)

Minutes of the Meeting held on 5th June 2014 from 2.30-4.00 pm

ITEM	DETAILS	ACTION
Attended	Cllr Deborah Watson (DW)(Chair), John Allsop (JA), Angela Ashmore (AA), Malcolm Bannister (MB), Ruth Bannister (RB), David Browning (DB), Hazelle Bruce-Ewen (HB-E), Ruth Burrows (RB), Claire Halksworth (CH), Shirley Cutts (SC), Stephen Fox (SF), Mary Hellen (MH), Roderick Hellen (RH), Patricia Marrow (PM), Mary Kendall (MK) ,	
Apologies	Rosemary Bateman (RB), Michael Tuck (MT)	
Distribution	As Above + Website + Natalie Hallett (NH)	
Welcome	DW welcomed everyone to the meeting, introductions round the table for new members.	
Minutes of Previous Meeting	Minutes from 10th April 2014 were circulated at the meeting. The minutes were unanimously agreed as a true record.	**All**
Matters Arising	There were no matters arising other than those tabled as agenda items	
Feedback from other meetings	SC gave feedback from the Hardwick CCG Lay Representative Group, the Hardwick CCG Commissioning Delivery Group and the 21st Century Group. A copy of the feedback was circulated at the meeting. Headlines are: • The development of the CCG 5 yr plan • The use of community beds by the CCG • The winning of project money by the CCG. One of the projects is looking at GP working hours and services provided. Staffa Health has volunteered to be part of the pilot for this study and the group agreed that it would be useful for them to be kept informed and to contribute to the project. • A change to patient registration according to geographical boundaries from Oct 2014. CH reassured that any requests will be dealt with according to their individual merits. • A request from Gill Orwin for 'patient stories' to present to the Governing Body. • A presentation from the Derbyshire Alcohol Awareness Service • Care.Data – Information and National Listening Exercise – it was acknowledged that this project has been challenged by a number of patient groups and its implementation has been delayed until October. • DHU are piloting a system for managing urgent request for repeat prescriptions by redirecting calls to participating pharmacists. • DB suggested that a breakdown of the various committees which support Hardwick CCG would be useful. This was agreed.	**SC**
PPG article in local Parish magazines	Publicising the work of the PPG had been previously discussed and it was suggested by DW, PM and SC that the parish newsletters could be an appropriate method of doing this. SC had contacted the Parish Councils in Holmewood, Pilsley, Tibshelf and Stonebroom. All had responded. Not all have newsletters but all have websites and all offered to include information re the PPG. SC circulated a draft announcement. With a few amendments it was agreed that this should be forwarded to the parish councils for inclusion on their websites.	**SC**
Any Other Business **1.Confidentiality** **2. Patient access online sign in**	PW had been informed of a breach of confidentiality concerning a patient from Pilsley surgery. As the patient did not want to make a formal complaint it was agreed that the issue of confidentiality would be raised as a general issue with staff. BH and MH asked for clarification – when using computer sign in does it notify in all surgeries wherever a patient signs in? CH explained that the system records patient sign in and can be seen in at all sites. CH explained that the on-line booking system has suffered a few 'gliches'. RBu distributed two sources of information designed to help patients with accessing the online system. The group agreed which they thought was the most appropriate.	**CH** **RBu**
Date of Next Meeting(s)	Thursdays at 2.30pm in the Health Education Room, Tibshelf on:- 31st July 2014 25th September (AGM) 4th December 2014	